

# NCAAA Staff Orientation Workshop 3 2021-22

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جامعة الطائف  
TAIF UNIVERSITY



MARCH 4-6

**Faculty Of Dentistry**

**Organized by:** Program Quality Assurance  
Committee, CDAAC & Staff Development Committee



## Orientation Workshop - 3 for Faculty Members for SSR (Questions and Answers)

Standards	Dates and Timeline	Standard Incharges
Standard 1,2	04.04.2022 05.04.2022 06.04.2022  <b>Timings : 9 – 10 am every mentioned day</b>  <b>Monday To Wednesday</b>	<b>Standard 1 Team</b>  Dr Roshan Dr Prashant Dr Elsyed (Arabic Coordinator)  <b>Standard 2 Team</b>  Dr Sakeena Dr Tariq (Arabic Coordinator) Dr Roshan
Standard 3,4	04.04.2022 05.04.2022 06.04.2022  <b>Timings : 10 – 11 am every mentioned day</b>  <b>Monday To Wednesday</b>	<b>Standard 3 Team</b>  Dr Pooja Dr Tanveer Dr Syed Dr Azzah (Arabic Coordinator)  <b>Standard 4 Team</b>  Dr Raghu Dr Shakeel Dr Hesham (Arabic Coordinator)
Standard 5,6	04.04.2022 05.04.2022 06.04.2022  <b>Timings : 11 – 12 pm every mentioned day</b>  <b>Monday To Wednesday</b>	<b>Standard 5 Team</b>  Dr Ayush Dr Amit Dr Abdul Rehman (Arabic Coordinator)  <b>Standard 6 Team</b>  Dr Ravi Dr Syed Dr Ismail (Arabic Coordinator)

**Note:** It is mandatory for each staff to choose one slot in advance and inform to coordinators mentioned below who will inform the program coordinator as well as Dean. We will make a timetable in advance with name of staff mentioned. You can choose only one day out of three as per your free slot. If you want to repeat twice, it is allowed to do so but keep us informed.

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**Attendance will be recorded by the Program Quality unit.**

1. The standard Incharges team will provide a hard and soft copy of questions and answers and conduct orientations in power point mode. Power point presentations will be shared to staff on faculty of dentistry website and mail.
2. Standard Incharges who are presenting to make necessary arrangements with their Head of the department to keep themselves free for these presentations on the dates mentioned between 9-12 pm.
3. It is mandatory for standard incharges as well to attend atleast one complete session

**Quality Coordinators For This Task**

<b>Sr No.</b>	<b>Department Staff</b>	<b>Quality Coordinators for Orientation Task (To be informed in Advance)</b>
<b>1</b>	<b>Restorative Dental Sciences</b>	<b>Dr Ismail</b>
<b>2</b>	<b>Prosthodontics</b>	<b>Dr Bheema</b>
<b>3</b>	<b>Preventive Dentistry</b>	<b>Dr Raghu</b>
<b>4</b>	<b>Oral &amp; Maxillofacial Surgery &amp; Diagnostic Sciences</b>	<b>Dr AbdulRehman</b>
<b>5</b>	<b>Basic Oral Medicine &amp; Allied Dental Sciences</b>	<b>Dr Amir Khan</b>

**Day 1/2/3:..... Date..... (9-12pm)**

<b>Sr. No.</b>	<b>Name Of the Faculty</b>	<b>Entry Signature with time</b>	<b>Exit Signature with time</b>	<b>Remarks By Quality Officers</b>
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