Content

About us 3
Mission and Vision 4
College Administration 5
  Dean and Vice Deans 5
The Administrative Structure 6
Medicine and Surgery Program 8
  Introduction 8
  Objectives 9
  Program Learning Outcomes 10
Admission requirements for the program 11
Study Plan 12
Examination Rules 19
Credit hours and graduation requirements 21
Internship Rules 22
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Guidance</td>
<td>29</td>
</tr>
<tr>
<td>Teaching Halls and Laboratories</td>
<td>30</td>
</tr>
<tr>
<td>International Agreements for Program Development</td>
<td>32</td>
</tr>
<tr>
<td>Extracurricular Activities</td>
<td>34</td>
</tr>
<tr>
<td>Medical Specialties</td>
<td>35</td>
</tr>
</tbody>
</table>
Taif University was established by royal decree to covert the Taif Campus of Umm Al Qura University into an independent university based on the supreme approval No. 7 / B / 22042 dated 10/5 / 1424H (2003). The relevant committees have begun to develop plans for the university basic structure and to develop new colleges, including the College of Medicine for boys and girls in two separate campuses. The College of Medicine at Taif University is one of the most modern medical colleges in the Kingdom of Saudi Arabia that began to admit students in 2003/2004. It uses the most advanced methods of medical education adopted by globally accredited medical colleges. In line with the role played by Taif University in supporting educational and health processes, and aiming to achieve a prominent position among local and international institutions, the College of Medicine has adopted plans for the renewal and improvement of curricula, such as adoption of the integrated system and
**Vision**
The college of Medicine will achieve excellence in medical education, research and community health care services at national and regional levels.

**Mission**
The College of Medicine is committed to graduating professionally and ethically outstanding physicians capable of conducting high quality scientific research, providing efficient community health care and demonstrating lifelong learning abilities according to Islamic and professional values. The college is committed to conducting research, serving the community and addressing national health care related issues.

**Goals**
Excellence in learning and education (support of students enrolled in the college of Medicine during their studies and afterwards). Achieving excellence in scientific research by increasing international publications in ISI journals and updating the research lab infrastructures. Continuous active participation in community. Improving the administrative system capacity [Electronic Archiving-Stakeholder communications]. Improving the capacity for human resources. Developing of self-resources.

**Values**
- Credibility and honesty
- Responsibility and transparency
- Respect for cultural and Islamic values in the Kingdom of Saudi Arabia
- Commitment and teamwork
Dean
PROF. Dalal M. Nemenqani

Vice Dean
Dr. Mohamed S. Alsaeed

Vice Dean for Clinical Affairs
Dr. Sultan Almalki

Contact us
Email: medicine@tu.edu.sa
Telephone: 27242295 (2476)(966)
Fax: 27250528(966)
Address: College of Medicine, Taif University, Alseteen Str., Alhaweyia, Al-Taif 21944, B.O. Box 11099.
Dean

Scientific Departments

- Academic Programs Committee
- Academic Development and Accreditation Committee
- Examination, Assessment and Evaluation Unit
- Community Service Unit
- International Cooperation Unit
- Research and Graduates Unit
- Continuing Medical Education Unit
- Faculty Affairs Committee

Dean Office

Vice Dean

Clinical Affairs

- Alumni Unit
- Internship Unit
- Clinical Training Unit
- Scholarship Affairs Unit
- Security and Safety Unit

College Committee

Student Advisory Council

Vice Dean

- Strategic Planning Unit
- Registration and Schedules Unit
- Academic Advising Unit
- Students’ Activity Unit
- Learning Resources Unit

Director of Administration

- Administrative Development
- Public Relations
- Administrative Communications
- Personnel and Follow-up
The Bachelor of Medicine and Surgery (MBSS) program in the college consists of six-academic years followed by the year of internship. The program includes basic science and clinical courses in an integrated manner in addition to other university mandatory courses. The student is prepared to acquire the basic, medical and clinical skills necessary to practice the medical profession. The program leads to graduation of a general practitioner who is qualified to provide health services, conduct research in a professional way, matches with Islamic values and international standards of patient-care ethics. The graduate will also be able to establish communication with the community in the framework of keeping up with the latest international developments. The MBBS program in Taif University is an integrated curriculum, with student is the core center of the educational process, taught using modern methods of teaching and learning. Teaching based on problem solving using different teaching approaches, including active learning, patient simulation, as well as clinical training in hospitals. Community service development is among the core activities within the program.
Objectives of the MBBS Program

Promote the preparation of the student as a general practitioner, collaborator and be qualified to provide health services.

Search for knowledge lifelong and being professional in respect of following Islamic values and international standards of ethics in patient care.

Establish and strengthen the link communication between the graduate and the community.
Learning Outcomes of MBBS- Program

Knowledge
- Describe the details of scientific knowledge of the healthy and diseased human body at different stages of life cycle.

Skills
- Integrate basic, clinical, psychosocial and social science in health and diseases.
- Perform basic sciences’ laboratory skills and essential clinical skills.
- Apply the evidence-based practice during health care delivery.
- Demonstrate clinical reasoning, decision making and problem solving in clinical practice.
- Employ patients’ needs and safety at the center of the care process.
- Conduct basic scientific research.

Competence
- Exhibit professional, Islamic, legal and ethical principles during study and clinical practice.
- Exercise collaboration in the intra-professional and inter-professional teams.
- Demonstrate the capability of continuous professional development by lifelong independent learning and reflective thinking.
- Work efficiently in health care system of Saudi Arabia for health promotion and diseases prevention.
- Demonstrate effective verbal and nonverbal communication skills with patients, their caregivers and health professionals with special reference to the role of self-reflection and peer assessment.
- Use IT and workplace medical informatics system efficiently.
- Manage patients with common medical problems and life threatening conditions.
Admission requirements for the MBBS program

- The applicant must be a Saudi national or son/daughter of a Saudi or citizen mother.
- Obtaining the general secondary school or its equivalent from inside or outside the Kingdom.
- Lack of previous acceptance to Taif University.
- The weighted or equivalent percentage should not be less than 70% depending on the vacant seats.
- Weighted Ratio: Capacity exam 30%, Secondary school mark 30%, Achievement exam 40% provided that:
  - GPA of GC 90%
  - Achievement test score of 75%
  - Capacity test score about 75%
- The university does not accept any secondary certificate older than five years.
# Study Plan

## First Year

### First Level

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401112-3</td>
<td>Medical Chemistry I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401113-3</td>
<td>Medical Statistics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>990211-2</td>
<td>Arabic Language Skills</td>
<td></td>
<td></td>
</tr>
<tr>
<td>990311-2</td>
<td>University Study Skills</td>
<td></td>
<td></td>
</tr>
<tr>
<td>999805-2</td>
<td>Intensive English Intensive (1)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Second Level

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401121-4</td>
<td>Medical Chemistry (2)</td>
<td>401111-4</td>
<td>Medical Biology(1)</td>
</tr>
<tr>
<td>401122-3</td>
<td>Medical Physics (1)</td>
<td>401112-3</td>
<td>Medical Chemistry I</td>
</tr>
<tr>
<td>990111-2</td>
<td>Fundamentals of Islamic Culture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>999806-2</td>
<td>Intensive English Intensive (2)</td>
<td>999805-2</td>
<td>Intensive English Intensive(1)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>999807-2</td>
<td>Engineering for Specific Purposes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Study Plan

### Third Level

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401223-2</td>
<td>General pharmacology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401224-2</td>
<td>Basics of physiology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401230-3</td>
<td>General pathology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401232-2</td>
<td>General Microbiology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401233-3</td>
<td>Anatomy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>990112-2</td>
<td>Islamic Culture (Morals and Values)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Fourth Level

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401227-5</td>
<td>Haematology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401228-3</td>
<td>Immunology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401229-2</td>
<td>Community medicine</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401231-6</td>
<td>Musculoskeletal</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Study Plan
### Fifth Level
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401312-5</td>
<td>Cardiovascular system</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401315-5</td>
<td>Gastrointestinal tract</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401316-5</td>
<td>Respiratory system</td>
<td></td>
<td></td>
</tr>
<tr>
<td>999809-2</td>
<td>Presentation Skills</td>
<td></td>
<td></td>
</tr>
<tr>
<td>999814-2</td>
<td>IELTS Preparation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>999815-2</td>
<td>Academic Writing</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Sixth Level
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401321-5</td>
<td>Endocrinology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401326-4</td>
<td>Urinary system</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401327-5</td>
<td>Reproductive system</td>
<td></td>
<td></td>
</tr>
<tr>
<td>990313-2</td>
<td>Islamic Culture (3)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Study Plan

### Seventh Level

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401412-5</td>
<td>Special senses I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401415-8</td>
<td>Central nervous system</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401416-2</td>
<td>Research methodology I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>990414-2</td>
<td>Islamic Culture (4)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Eighth Level

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401420-3</td>
<td>Orthopedics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401421-1</td>
<td>Patient safety</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401426-2</td>
<td>Medical ethics and professionalism</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401427-3</td>
<td>Medical diagnostics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401428-7</td>
<td>Special senses II</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Study Plan

**Fifth Year**

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medicine 1</td>
<td>401512-8</td>
</tr>
<tr>
<td>Research Methodology II</td>
<td>401515-2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family medicine</td>
</tr>
<tr>
<td>Code</td>
</tr>
<tr>
<td>----------</td>
</tr>
<tr>
<td>401613-2</td>
</tr>
<tr>
<td>401615-8</td>
</tr>
<tr>
<td>401616-8</td>
</tr>
</tbody>
</table>

**Twelfth Level**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>prerequisite</th>
<th>Prerequisite Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401620-9</td>
<td>Medicine 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401623-3</td>
<td>Psychiatry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401624-2</td>
<td>Elective1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>401625-2</td>
<td>Elective2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Elective Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>401601-4</td>
<td>Obstetrics and Gynecology</td>
</tr>
<tr>
<td>401650-4</td>
<td>Family Medicine</td>
</tr>
<tr>
<td>401651-4</td>
<td>Internal Medicine</td>
</tr>
<tr>
<td>401652-4</td>
<td>General Surgery</td>
</tr>
<tr>
<td>401653-4</td>
<td>Physiatry</td>
</tr>
<tr>
<td>401654-4</td>
<td>Orthopedics</td>
</tr>
<tr>
<td>401655-4</td>
<td>ENT</td>
</tr>
<tr>
<td>401656-4</td>
<td>Pediatrics</td>
</tr>
<tr>
<td>401657-4</td>
<td>Neurosurgery</td>
</tr>
<tr>
<td>401658-4</td>
<td>Radiology</td>
</tr>
<tr>
<td>401659-4</td>
<td>Palliative Medicine</td>
</tr>
<tr>
<td>401660-4</td>
<td>Emergency Medicine</td>
</tr>
<tr>
<td>401661-4</td>
<td>Ophthalmology</td>
</tr>
<tr>
<td>401662-4</td>
<td>Anesthesia</td>
</tr>
<tr>
<td>401663-4</td>
<td>Dermatology</td>
</tr>
<tr>
<td>401664-4</td>
<td>Cardiology</td>
</tr>
<tr>
<td>401665-4</td>
<td>Uro-surgery</td>
</tr>
<tr>
<td>401666-4</td>
<td>Clinical pathology</td>
</tr>
<tr>
<td>401667-4</td>
<td>Nephrology</td>
</tr>
<tr>
<td>401668-4</td>
<td>Cardio surgery</td>
</tr>
<tr>
<td>401669-4</td>
<td>Pediatric surgery</td>
</tr>
<tr>
<td>401670-4</td>
<td>Neurology</td>
</tr>
</tbody>
</table>
Examination Regulatory Rules

General Rules
- Student is asked to attend at least 75% of the actual hours of any block/course throughout the "13" levels in the college.
- Student will be declared prohibited if he is absent more than 25% of the actual hours of any block/course.
- Prohibited student is not allowed to sit neither for the regular exam nor the re-sit of the course he has declared prohibited in and then he has to repeat the year in such block.
- Absent student in any exam will be considered failed and he will get a zero mark.
- Absent student with accepted excuse will sit for substitute exam.

Progression from year to year.
- For phase I and II, the only requirement is obtaining a minimum of 60% in total in a module to be declared as pass.
- For Phase III, the student must obtain:
  - 60% in aggregate to declare as pass.
  - 60% in clinical examination
  - 50% in theory examination
- Any student who did not fulfill the above criteria should be declared as FAIL.

Phase I (1st year and 1st semester of 2nd year)
Phase II (2nd semester of 2nd year, 3rd year and 1st semester of 4th year)
Phase III (2nd semester of 4th year, 5th year and 6th year)
Re-sit examination
If the student failed to pass one or more course, he/she will retake a re-sit exam in the date and time announced by examination unit. If the student failed in more than 50% of the credits of the year, he/she will become ineligible to have the re-sit then repeat the failed blocks in the next year. Prohibited students, for the reason of absence, will not be allowed to take a re-sit exam in the prohibited block and must repeat the year.

Student who fails in the re-sit exam
a. For medical professional and college requirements courses / modules:
   o The student will be declared as failed and has to repeat the year in the failed blocks.

b. For Essential Courses (university requirement):
   o If a student failed one or more of these courses, he/she can be promoted to the next year, however, will have to pass these courses any time before graduation.
Credit Hours and Graduation Requirements

Credit Hours

- Passing 247 credit hours for Plan No. 1, 212 credit hours for Plan No. 38 is a necessity for completing the MBBS program.
- Various courses are registered through the university system http://ereg.tu.edu.sa:7778/forms/frmservlet?config=sis

Requirements to complete the program or graduation:
- The student must spend six academic years (12 levels) to be allowed to enroll in the training (level 13), which takes one year.
- The student must pass the 12th academic level and achieve a GPA of at least 1.0 / 4.0 for educational plan "1" and educational plan "32", and 1.5 / 4.0 for educational plan "38".
- Announcement of the student's success and graduation after passing "Level 13".
Internship – Regulatory Rules

Internship – Regulatory Rules

The internship extends for 12 months distributed as follows: two months for Internal Medicine, Surgery, Obstetrics and Gynecology, Pediatrics and one month for Emergency Medicine and Family Medicine. An elective specialty training for another two months is also required.

Eligibility

- A letter from the Deanship of Admission and Registration confirming that the student has completed the graduation requirements.
- For Saudi nationals graduated from other Saudi Medical colleges, a letter from the higher education is needed. They could be enrolled the internship based on the available seats provided that the priority will be given to the graduates of Taif University.
- Non-Saudi nationals can also enrolled in the internship in exceptional cases, after confirmation of the approval of their respective Ministry of Higher Education.
- Students from outside the College of Medicine, Taif University, who are supervised by the College, should follow the necessary procedures to get paid by their reference colleges.
- Training is limited to cooperating hospitals first in the city of Taif, except in cases of necessity, according to what the unit of excellence doctors.
- The Vice-Dean of Academic Affairs at the College of Medicine will submit a list of the names of students upon completion of the graduation requirements after being approved by the College Board to the Vice-Dean of Clinical Affairs at the College of Medicine to begin training.
- The training starts according to the schedules specified for the concession year, which is in the Gregorian calendar of each year, with the first period beginning on August 1st and the second period on February 1st.
The internship unit can make a special schedule for a third period between the two main periods for the stumble students who actually passed the exam.
- It is not allowed to change sections after issuing the distribution lists without approval of the department heads.
- After completing the internship period, the evaluation will be successfully presented to the internship unit as well as the vice dean for clinical affairs with a list of their names to the Deanship for approval and issuing graduation certificates.

**Supervision of training**
- The internship unit supervises the training.
- Training is conducted under the supervision of consultants and specialists in the various departments and each section determines the medical skills that should be included in the training.
- Weekly workload of the interns five days a week, least 8 hours a day and 6 shifts a week.

**The technical duties are summarized as follows:**
- Conduct the initial clinical examination and write the case history in the relevant records.
- Accompany the resident doctor or specialist during the daily rounds and do any medical action delegated by the medical team under their supervision and responsibility.
- Record the initial diagnosis and conduct preliminary tests, including the administration of intravenous injections to patients.
- Implementation of the treatment plan after approval of the consultants of the relevant department including laboratory and radiology examination
- Following up the results and informing the medical team members.
Internship – Regulatory Rules

Duties
- Accompany by the resident physician in patients follow up and participate in scientific discussions.
- Participate in seminars, lectures and other activities of the department.
- Training on routine tests.
- Fetal planning for pregnant women
- Attendance and departure according to the rules followed by the department
- Perform any other technical or training duties assigned by the supervising physician.
- Should not write prescriptions without referring to the attending physician.
- Monthly evaluation is provided by the training center to the internship unit to ensure the professional development and performance.

Rights
- Training under the supervision of consultants and specialists in different departments.
- Getting various training activities: clinical skills, educational programs, scientific lectures, reviews of recent research in specialization and other relevant activities that will develop his/her professional capacities.
- Direct support by the medical team.
- Interns should be given respect and appreciation from medical fellowship and the assets of the profession. In the case of any harassment is referred to the internship unit.
- The right of getting holidays according to what is determined by Internship regulations.
- Financial reward according to the regulations followed in the Saudi universities.
- Read and discuss the results of the performance evaluation obtained by different departments in which training was conducted.
Internship – Regulatory Rules

Training Venues and Courses
- The interns spend a period of training in hospitals in the city of Taif or within or outside the Kingdom after getting the approval of internship unit.
- At least 50% of the training period should be conducted in one of the accredited hospitals in the hospitals of Taif Region unless getting an approval from the Dean to skip this rule.
- Interns who spent a full year of training outside the hospitals of Taif City should follow the regulations adopted by these centers including the rotation to different specialties.
- During the distribution of interns to different specialties, an opportunity to switch rotation among students is permitted after signing an official consent.
- After sending letters of distribution to hospitals, the switch to a different specialty is only permitted after approval of the hospital administration.

Delay in starting training
- The student may conduct his internship after elapsing six months from the date of termination of the student's graduation requirements.
- The interns may postpone one month or more of training without the approval of the internship unit to spend this period later after finishing all other courses.
- In case of a period of delay or interruption of more than six months, the following penalties will be imposed in addition to the year of concession.
  - More than six months and less than 12 months perform a qualifying exam in internal medicine and surgery.
  - 12 months to less than 24 months perform a qualifying exam in all clinical courses.
  - 24 months to less than 3 years, repeat the 6th year.
  - From 3 years and more, each case will be considered separately provided that the penalty will not be less than the item above.
Internship – Regulatory Rules

Absence after Starting the Training
- Delay in attending the training for more than 6 months with an accepted excuse necessitates completing the missing period after the internship period.
- Delay of training for more than 6 months and up to 12 months with an accepted excuse requires repeating the whole year of training.
- Delay for more than one year, the intern will be subjected to the appropriate penalties as specified earlier in postponement of training.

Evaluation
- After the completion of the internship period, the head of department will then prepare an evaluation report (as specified on the approved form), signed by a staff member or by the consultant supervisor who was responsible for the intern training and the head of department in the college. This will then be submitted to the Internship Unit. This report should include evaluation of professional skills, attendance and commitment, relations with patients, superiors and nursing staff.
- This report will be discussed by the consultant with the intern in order to acquaint the trainee with his/her professional strength points and draw backs. The intern then has to acknowledge the discussion by signing the report.

Evaluation Policy:
- Evaluation should be approved by the head of department in the hospital according to the attached approved form.
- Evaluation reports will be sent officially and confidentially to the Internship Committee after being signed by the supervisor staff member or consultant.
- Any forgery in the evaluation of the intern, punishment will be according to laws
Internship – Regulatory Rules

- Any modification in a certain rotation without notification of internship committee, the intern must repeat this rotation
- An evaluation score of less than 60% will result in redirecting the trainee to repeat the training period or part of it in the department after discussing with him/her the negative points that led to the low score.
- The intern will evaluate the department and consultant(s) and staff and submit his/her report to the Committee, for future reference.
- All reports will be presented confidentially to the Vice Dean for Clinical Affairs and the Vice Dean for Academic Affairs.

Holidays and Vacations
- Interns are eligible to an annual leave of fifteen days throughout their training year (not more than 5 days in any rotation), in addition to 5 days emergency leave. All this in addition to 4 days for one Eid only and one for the National day.
- A study leave of 5 days will be granted to the intern to attend CME educational activities (conferences or workshops) after official application with an official request to the internship committee supervisor. The trainee then has to submit proof of training or otherwise the leave will be deducted from the annual leave or will be liable to spend an additional equivalent period of training, if the former had been exhausted.
- Sick-, or maternal leaves will be fully compensated before award of the internship certification (maternity leave equivalent to 50% or more during a single training period will necessitate repeating the whole period of this training).
- Compilation of two leaves in one training period necessitates approval by the Internship Unit.
Internship – Regulatory Rules

Penalties:
- Absence for a period less than 20% without an excuse during a single training period will result in deduction of 5% from the period of evaluation for each day of absence. This is in addition to deducting the days from the annual leave if available. Absence with permission will result in deduction from the annual leave in addition to repeating the period of absence which exceeds the annual leave during or after the training.
- Absence of the intern for a period equivalent to 20% or more in one training rotation will necessitate repeating the whole rotation.
- Violation of duties, ethics and professionalism, the internship committee will recommend one of the following choices:
  o Written warning
  o Final warning and putting him/her under probation (set by the supervising committee)
  o Financial deduction from his/her award.
  o Repeat the internship period or part of it, and addition of other penalties as seen by the supervising committee in case of exhaustion of all the above mentioned ones.
  o Withholding of the graduation certificate
- Committee reports on penalty will be submitted to the College Board for proper action and with written notification of the Intern.
- Misconduct, misbehavior or dishonesty by the intern, or un-abiding by the Islamic laws will result in the formulation of an investigating committee as directed by the Dean of the College, to investigate and report to the College Board to take proper decision to be submitted to the permanent university committee for final decision.

Right of Grievance
- It is the right of the intern to griev to the dean against any decision taken within 30 days from official notification. A non-biased committee will be formulated to look into the grievance, with recommendations submitted to the Dean of the College within thirty days.
The academic advising is one of the cornerstones of the educational system and is one of the most important services that positively affect the student from the academic, personal and professional side.

Each faculty plays a role in academic guidance towards a group of students including:

- Guidance and guidance of the student during university study as appropriate according to the academic plan developed to obtain the degree successfully.
- Help the student to overcome the obstacles encountered in his study.
- Advice the student in all matters that affect the course of education.
- Encourage the student to more diligence and praise if he/she is distinguished in some courses.
- Discuss the difficulties, if any, and search for appropriate solutions.
- Discuss the appropriate options for the student in the next semester, record or delete decisions, raise rate.
- Strict follow-up to the achievement of the student or scientific student in the materials registered in it and write periodic reports and attach them in the file of the student.
- Discover and develop students' talents.
- Encourage students to participate in academic and extra-curricular activities.
- Allocate office hours to meet students in his office to discuss the problems faced during the study.
- Introduce students to the objectives and mission of the college, educational programs, scientific departments, areas of work of graduates, and aspects of care and services provided to students, and are enlightened and guided to choose the appropriate disciplines that suit their abilities and capabilities.
Lectures’ Halls and Laboratories

First: theoretical classrooms
- There are 11 halls to teach theoretical lessons in the male section and 15 halls in the female section. There are seven halls used for educational seminars in the male section and eight halls in the female section.

Second: Laboratories and practical classrooms
- The college has many basic and clinical science laboratories for practical training as well as conducting research in the fields of basic sciences.

Biochemistry laboratories:
- Two medical biochemistry laboratories in the male section and a laboratory in the female section. Each laboratory has a capacity of 20 students.

Medical and blood biology laboratories
- There are two biology laboratories in the male section and a single laboratory in the female section. Each laboratory has a capacity of 20 students. Practical courses taught including medical biology, hematology and measurement of vital body including liver and kidney functions.

Microbiology Laboratory
- Microbial Laboratory in which microbes (bacteria, fungi, etc.) are thoroughly studied in terms of: phenotypes using different dyes, cultivation, biochemical tests, sensitization tests to various antibiotics. Using various methods for sterilization.
Lectures’ Halls and Laboratories

Molecular Biology Diagnostic Laboratory
- In this lab, students are trained to conduct diagnosis of various diseases using molecular biology techniques including DNA separation, polymerase chain reaction, DNA separation and genetic culture. The laboratory has a capacity of 15 students.

Immunology Laboratory
- In this lab, students are trained to conduct various immunological tests, separate the mononuclear cells, and conduct various serological and cell mediated immunity tests to assess the immune level in various diseases. The laboratory has a capacity of 15 students.

The Morgue Center
- It is a collection of rooms and educational halls in which there is teaching of anatomy, histology and pathology.

A. The morgue
- A hall to train students to dissect bodies and display bones, tissues and various human organs. On the other hand, a Cyber anatomy room is available in which anatomical science teaching is conducted in a simplified way using three-dimensional models. The capacity of the morgue is 40-50 students.

B. Laboratory of pathology and histology
- It includes two sections: preparation and staining tissue samples. The students learn how to prepare tissues for histopathological sections, staining techniques and examination of tissues section as well as differentiation of normal from diseases tissues.

Clinical Skills Lab
- The clinical skills lab is one of the most important laboratories in the college, in which students are qualified to conduct various clinical skills on human simulation models. A scientific material is prepared for each skill to be a guide for the teacher and student when applying and providing training tools and models. Audiovisual aids are used to demonstrate how clinical skills are conducted.
Taif University has initiated various international agreements to improve the MBBS Program of the College of Medicine, Taif University. The purpose of these agreements is to continuously develop the MBBS program in order to cope with the international standards, conduct clinical training for undergraduates and graduate students, teaching assistants and technicians. It also intended for establishment of joint Master program in medical education.

**University of Illinois, Chicago, USA**

- The Taif University and the University of Illinois at Chicago, USA, have agreed to cooperate in the academic, research and clinical developmental fields as follows:
  - Master's program in medical education for faculty members in the basic and clinical parts of the University of Illinois, Chicago.
  - Certificate in Medical Education: Thirty faculty members of the College of Medicine (three groups, each group of ten faculty) obtained a degree in medical education after attending the program at the University of Chicago for two weeks.
  - Training ten students (fifth and sixth year students) annually for three years in a four-week clinical training course at the University of Illinois at Chicago: Thirty students were trained.
  - Training ten graduates in clinical training, in a four-week clinical training course at the University of Illinois at Chicago: ten college graduates were trained.

Training at the University of Illinois Clinical Performance Center: Eight faculty members were trained in standard patient for four weeks at the University of Illinois Clinical Performance Center.

Short fellowships at the University of Illinois at Chicago: Six faculty members of the Faculty of Medicine received a fellowship in medical education.

Review and evaluation of the curriculum at the Faculty of Medicine, Taif University: The duration of this program is two years. The program began and went well. Five faculty members at the University of Illinois, Chicago, and two faculty members from the Charite University, Germany, visited several times. Extensive and multiple recommendations were made to raise the level and increase the effectiveness of teaching, training and evaluation in the basic and clinical sciences at the college. The College’s web-based program is also available on the LOOOP website (https://looop-taif-uic.charite.de/), which has more than 30 medical colleges in Germany and Europe, through which the bank raised questions about the college and evaluates students through it.
George Washington University - USA (renewed as desired by the parties)
Academic, research and developmental clinical research, with the possibility of creating opportunities for joint investment. This project aims at cooperation between the two sides to establish a cooperation agreement between the two sides for a period of three years with regard to a program for exchange of students and optional clinical training for students of the Faculty of Medicine. 25 students were trained in three years

Okchner Health System - USA (renewed annually as desired by the parties)
Cooperation in a number of areas including:
Training of graduate students.
Collaboration in basic and clinical research.
Summer training for students and trainees.
Post graduate studies for technicians and technicians.
Medical education.
Eighteen students were trained in two years

Mara University of Technology - Malaysia (renewed annually)
Cooperation between the two parties in academic, research and developmental clinical research, with the possibility of creating opportunities for joint investment. With regard to a program for exchange of students and optional clinical training for students of the Faculty of Medicine, Taif University. 30 students were trained in three years.

Monash University - Australia (completed)
It was agreed between Taif University in Saudi Arabia and Monash University of Australia on scientific cooperation between them in stem cells research in the fields of neurodegenerative paralysis, fibrosis and neurosis. Scientific visits were exchanged and seven students were trained at the doctoral level.
Extracurricular activities

Specialized courses in cardiopulmonary resuscitation and life-saving and other basic skills
- Academic care program for students at the Center for Talented Education Department in Taif.
- Campaigns that benefit community service
- Participation in scientific courses, conferences, seminars and specialized workshops that reach the internship unit and announced to those who wish.
# Medical Specialties

## General disciplines
- General Surgery
- Internal Medicine
- Gynecology and Obstetrics
- Pediatrics

## Fine Specialties
- Neurosurgery
- Cardiosurgery
- Otorhinolaryngology
- Orthopaedic Surgery
- Vascular surgery
- Ophthalmology
- Cosmetic surgery
- Thoracic Surgery
- Urology
- Intensive care
- Cardiology
- Neurology
- Dermatology
- Endocrine
- Family and Community Medicine
- Psychiatry
- Emergency Medicine
- Radiology